



**PRESIDENT UNIVERSITY STUDENT COUNCIL
LAW NUMBER 2 YEAR 2020
REGARDING
GENERAL ELECTION OF PRESIDENT UNIVERSITY STUDENT COUNCIL**

**WITH THE GRACE OF GOD ALMIGHTY
PRESIDENT UNIVERSITY STUDENT COUNCIL**

- Considering:**
- a. in order to elect the Chairperson and Vice Chairperson of President University Student Council, a legislative organization at University level;
 - b. in order to improve the effectiveness of General Election of President University Student Council, the further completion towards several vital points is necessary;
 - c. in order to consider the objectives stated in point a and b, the necessity to form a law regarding the General Election of President University Student Council is highly important.

In view of: Temporary Constitution of Student Organization

PRESIDENT UNIVERSITY STUDENT COUNCIL

DECIDES:

To stipulate: LAW NUMBER 2 YEAR 2020 REGARDING GENERAL ELECTION OF PRESIDENT UNIVERSITY STUDENT COUNCIL

CHAPTER I
GENERAL PROVISIONS

Article 1

Under this law, the following definitions shall apply:

1. Student Organizations, hereinafter referred to as SO, are legal organizations at university or study program level.
2. President University Student Council, hereinafter referred to as PUSC, is the student legislative body at university level.
3. General Election of President University Student Council, hereinafter referred to as GE of PUSC, is the election of members of PUSC.
4. Committee of GE of PUSC, hereinafter referred to as the Committee, is the committee that organizes and conducts GE of PUSC.
5. Prospective Candidates of the Chairperson and Vice Chairperson of PUSC, hereinafter referred to as the Prospective Candidates, are eligible students who register to become the Chairperson and Vice Chairperson of PUSC.
6. Project Manager of GE of PUSC, hereinafter referred to as PM, is the coordinator of the Committee.
7. Vice Project Manager of GE of PUSC, hereinafter referred to as Vice PM, is the vice coordinator of the Committee who assists the PM.
8. Advisor of PUSC and PUSU is an official of President University who guides PUSC and PUSU members.
9. Board of Directors of PUSC, hereinafter referred to as BoD of PUSC, consist of the Chairperson, Vice Chairperson, Treasurer, and Secretary of PUSC.
10. The Executive Board of PUSC consists of the BoD of PUSC, Head of Commission I, Head of Commission II, Head of Commission III, Head of Commission IV, and Head of Internal Bureau of PUSC.
11. Head of Student Affair, Alumni, and Counseling Bureau is an official of President University under Vice Rector III who handles Student Affair, Alumni, and Counseling.

12. Head of Student Activities is an official of President University under Head of Student Affairs, Alumni, and Counseling Bureau who handles Student Activities.
13. Student Affairs consist of Head of Student Affairs, Alumni, and Counseling Bureau and Head of Student Activities.
14. Vice Rector III is an official of President University who handles Student and Alumni Affairs.

CHAPTER II
PRINCIPLES AND EXECUTION OF GE OF PUSC

Article 2

GE of PUSC is intended to be conducted effectively and efficiently based on 6 (six) principles:

- a. Direct, as in direct democracy;
- b. Public, as in public elections;
- c. Free, as in free speech;
- d. Secret, as in secret platform;
- e. Impartial, as in election impartiality;
- f. Fair, as in fair elections.

Article 3

GE of PUSC is conducted to elect the Chairperson and Vice Chairperson of PUSC.

Article 4

- (1) GE of PUSC is conducted via online.
- (2) Timeline of GE of PUSC is set by the Committee.
- (3) The sequence of GE of PUSC consists of:
 - a. Socialization;
 - b. Open Registration;
 - c. Documents Verification;
 - d. Interview Session;
 - e. Announcement of Candidates;
 - f. Public Debate;
 - g. Campaign;

- h. Rest Period;
 - i. General Election;
 - j. Counting Day;
 - k. Announcement of the elected Chairperson and Vice Chairperson of PUSC.
- (4) The sequence of GE of PUSC in paragraph (3) point a,b,c,d are conducted during the Regeneration of PUSC.
- (5) The procedures and detailed provisions regarding the execution of GE of PUSC are regulated by the Committee.

CHAPTER III

Part One

Requirements of Candidates

Article 5

The Prospective Candidates of GE of PUSC must:

- a. have faith and fear to the Almighty God;
- b. be a second-year and active student of President University;
- c. have good moral integrity and leadership skill;
- d. be a non-smoker;
- e. be a non-consumer of any drugs or alcohol;
- f. never get any academic or non-academic sanctions;
- g. not be a member of any organizations in affiliation to politics;
- h. have a minimum cumulative GPA of 3.25;
- i. be a member of PUSC in the first year for becoming the Prospective CandidateS OF GE of PUSC;
- j. have participated as a committee member at least 2 (two) events in President University;
- k. are not allowed to take any internship programs during working period;
- l. have vision, mission, and work plan as Chairperson and Vice Chairperson of GE of PUSC;
- m. fulfill the administrative requirements of GE of PUSC;

n. be committed to obey all rules and regulations of GE of PUSC and President University.

Part Two

Administrative Requirements

Article 6

- (1) The Prospective Candidates are obligated to submit the administrative requirements as regulated by the Committee.
- (2) The Prospective Candidates cannot proceed if the administration requirements are not fulfilled.
- (3) The procedures and detailed provisions regarding administrative requirements are regulated by the Committee.

CHAPTER IV

REGISTRATION AND RESIGNATION

Part One

Registration of Candidates

Article 7

- (1) If there is no Prospective Candidate who registers until the deadline of registration period, the Committee must extend the registration.
- (2) If the number of Prospective Candidates who register until the deadline of registration period is insufficient or do not meet the quota, the Committee must extend the registration.
- (3) The minimum quota required for the Prospective Candidates as stated in paragraph (2) shall be at least 3 (three) Candidates.
- (4) The extended registration period will be determined by the Committee.

Part Two

Resignation of Candidates

Article 8

- (1) If a Prospective Candidate proposes a resignation, then the replacement along with the administrative requirements must be submitted to the Committee at the latest 1 (one) day before the Interview Session.

- (2) If all of the Prospective Candidates resign or are disqualified, which leads to the condition where there are no more candidates, the further mechanism will be determined by the Committee.

CHAPTER V
VERIFICATION

Article 9

- (1) Document verification consists of:
- a. checking and verifying the completeness and validity of submitted documents;
 - b. announcement of the Prospective Candidates.
- (2) The procedures and the detailed provisions regarding document verification, as stated in Paragraph (1) will be regulated by the Committee.

CHAPTER VI
INTERVIEW

Article 10

- (1) The Prospective Candidates who pass the document verification process will be interviewed by the assessors from the Management, PUSC, and the Committee.
- (2) The assessors from the Management as stated in Paragraph (1) consists of:
- a. Advisor of PUSC and PUSU;
 - b. Head of Student Affair, Alumni, and Counseling Bureau;
 - c. Head of Student Activities;
 - d. Vice Rector III.
- (3) Assessors from PUSC as stated in Paragraph (1) consists of the incumbent Executive Board of PUSC.
- (4) Assessors from the Committee as stated in Paragraph (1) consists of PM and Vice PM of GE of PUSC.

Article 11

The Prospective Candidates who pass the Interview Session will be announced by the Committee as the Candidates of GE of PUSC.

CHAPTER VII

CAMPAIGN

Article 12

- (1) Campaign must be done in appropriate and responsible ways.
- (2) Campaign can only be done in the campaign period.
- (3) Before conducting the campaign, the Candidates must complete and submit campaign documents required by the Committee.
- (4) The procedures and the detailed provisions regarding campaign documents, as stated in Paragraph (3) will be regulated by the Committee.
- (5) Campaign areas are using online platforms.
- (6) The online platforms as stated in Paragraph (5) are Google Meet, Zoom, Facebook, Instagram, Youtube, TikTok, Twitter, Line, and Whatsapp.

Article 13

- (1) Each pair of Candidates is given the right to form their own Campaign Team.
- (2) Campaign Team consists of active students of President University.
- (3) The Candidates are prohibited to bring the following parties to take part in campaign activities:
 - a. Incumbent PUSC members;
 - b. Incumbent PUSU members;
 - c. Incumbent Chairperson and Vice Chairperson of PUMA;
 - d. Incumbent Head and Vice Head of Clubs;
 - e. Incumbent Head and Vice Head of Communities;
 - f. The Committee.
- (4) Each Campaign Team is obliged to have 1 (one) Campaign Manager.

Article 14

Forms of Campaign are:

- a. Open Forum;
- b. Dialogue;

- c. Live stream;
- d. Photos and videos;
- e. Other legal activities acknowledged by the Committee.

Article 15

- (1) Campaign fund can only come from:
 - a. the Candidates;
 - b. President University through the Committee;
 - c. individual or groups.
- (2) Campaign fund cannot come from:
 - a. political parties;
 - b. cigarettes, alcohol, and contraception tools company;
 - c. Government of Republic of Indonesia;
 - d. Management of President University;
 - e. student organizations in President University;
 - f. the Committee as individuals;
 - g. incumbent PUSC members;
 - h. incumbent PUSU members;
 - i. incumbent Chairperson and Vice Chairperson of PUMA;
 - j. incumbent Head and Vice Head of Clubs;
 - k. incumbent Head and vice Head of Communities.
- (3) Campaign fund as stated in Paragraph (1) can be in the form of money, goods and/or services.
- (4) Campaign fund which comes as individuals or groups, as stated in Paragraph (1) point (c), must not exceed IDR 250.000 per individual or group.

Article 16

After the Campaign is finished, the Candidates are required to submit an accountability report of income and expenses of the campaign fund, as stated in Article 15, to the Committee.

Article 17

All student organizations should stay neutral.

Article 18

The procedures and the detailed provisions regarding Campaign will be regulated by the Committee.

CHAPTER VIII
VIOLATIONS AND SANCTIONS

Part One

Violation Report

Article 19

- (1) Students of President University can report alleged violations which are done by the Candidate(s) and/or Campaign Team over the Student Organizations laws and rules and regulations that are set by the Committee.
- (2) The Committee will investigate the report and/or findings as stated in Paragraph (1).
- (3) If the Candidate(s) or Campaign Team are proven violating Student Organization laws or rules and regulations, the Committee will issue a Letter of Infringement to the respective Candidate(s).

Part Two

Sanctions

Article 20

- (1) Sanction will be applied to the Candidates who violate Student Organizations laws or rules and regulations.
- (2) Forms of sanctions, as stated in Paragraph (1), are as follows:
 - a. Warning Letter 1;
 - b. Warning Letter 2;
 - c. disqualification.
- (3) Warning Letter 1 will be issued if the Candidates:
 - a. are late in submitting required documents, except for the administrative documents for registration as stated in Article 6;
 - b. create inappropriate contents, which include SARA, verbal and non-verbal abuse;
 - c. are late to attend any sequence of GE of PUSC without any prior notification;

- d. conduct any Campaign activities outside Campaign Areas as stated in Article 12 Paragraph (5) and Paragraph (6);
 - e. conduct any campaign activities before or after campaign week;
 - f. form the Campaign Team which violates the composition of Campaign Team as stated in Article 13 Paragraph (2), (3), and (4).
- (4) Warning Letter 2 will be issued if the Candidates:
- a. humiliate, instigate, threaten, or harm any individual or group;
 - b. conduct illegal or black campaign;
 - c. unauthorized editing, remove, or damage campaign contents of the other Candidates;
 - d. conduct Campaign in religious places;
 - e. conduct 2 (two) violations as stated in Paragraph (3);
 - f. violate the composition of Campaign Fund as stated in Article 15
- (5) The Candidates will be disqualified if the Candidates;
- a. disturb public order;
 - b. conduct any activities which endanger the reputation of President University;
 - c. practice money politics;
 - d. conduct any kinds of criminal action;
 - e. manipulate any information in relation to GE of PUSC;
 - f. conduct 3 (three) violations as stated in Paragraph (3);
 - g. conduct 2 (two) violations as stated in Paragraph (4);
 - h. conduct 1 (one) violation as stated in Paragraph (3) and 1 (one) violation as stated in Paragraph (4);
 - i. violate the requirements as stated in Article (5).

Article 21

The procedure and the detailed provision regarding sanction will be regulated by the Committee.

CHAPTER IX ELECTION SYSTEM

Article 22

(1) Each one of the Prospective Candidates will be elected individually.

- (2) The Prospective Candidate who gets the highest number of votes will be the next Chairperson of PUSC.
- (3) The Prospective Candidate who gets the second highest number of votes will be the next Vice Chairperson of PUSC.

CHAPTER X

VOTING

Article 23

- (1) Voting is done by valid Voters.
- (2) Valid Voters, as stated in Paragraph (1), are active students of President University.
- (3) Each Voter has 1 (one) voting right to be used in the General Election which cannot be withdrawn.
- (4) The voting is conducted through the Voting Platform set by the President University.

Article 24

- (1) The validity of the vote is determined by the Student Affairs.
- (2) The Candidates may send maximum 2 (two) representatives from the Campaign Team to observe the General Election.
- (3) If the representatives of Candidates, as stated in Paragraph (2), find any inappropriate actions conducted by the Committee, the representatives may report it directly to PUSC.
- (4) PUSC is obliged to investigate the report, as stated in Paragraph (3), and take further actions appropriately.

Article 25

- (1) The vote counting is conducted right after the General Election ends.
- (2) The vote counting is conducted by the Student Affairs and witnessed by the Candidates.
- (3) The vote counting is open for public.
- (4) The procedure and the detailed provision regarding the vote counting will be regulated by the Committee.

Article 26

- (1) All Prospective Candidates must gain a minimum 20% + 1 votes out of the total votes to be counted as valid.
- (2) The Prospective Candidate who gains the highest number of votes will be the Chairperson of PUSC.
- (3) The Prospective Candidate who gains the second highest number of votes will be the Vice Chairperson of PUSC.
- (4) If there are no Candidates who gain the required valid vote out of the total valid votes as stated in Paragraph (1) and (2), then a re-election must be conducted after an additional campaign as regulated by the Committee for two Prospective Candidates with the highest number of valid votes.

CHAPTER XI
RIGHTS OF THE CANDIDATES

Article 27

- (1) The Candidates have the rights to choose and be chosen as the Chairperson and Vice Chairperson of PUSC.
- (2) The Candidates have the rights to report any violations regarding GE of PUSC.
- (3) The Candidates have the rights to clarify any reported violations about the respective Candidates.

CHAPTER XII
RE-ELECTION

Article 28

- (1) A re-election must be conducted if:
 - a. the General Election or vote counting is not conducted according to the rules and regulations;
 - b. there is *force majeure*, which halts the General Election or voting counting.
- (2) The procedure and the detailed provision regarding re-election will be regulated by the Committee.

CHAPTER XIII
CLOSING PROVISIONS
Article 29

This act starts to take effect on the date of its promulgation.

Enacted in Cikarang, West Java
On November 12, 2020



Chairperson of PUSC
Tengku Redita Zalzabilla

Promulgated in Cikarang, West Java

On November 12, 2020



Head of Commission III of PUSC

Jeslyn Prinssesa